



# CITY OF TOPEKA

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CITY CLERK  
City Hall, 215 SE 7<sup>th</sup> St., Room 166  
Topeka, KS 66603-3914  
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## SCRAP METAL DEALER REGISTRATION

### APPLICANT INFORMATION

(Owner)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

### BUSINESS INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(If Different)

\_\_\_\_\_

New Registration Fee: \$400 for a ten (10) year term

Renewal Fee: \$50 for a ten (10) year term

City of Topeka Ordinance No. 19701 approved February 14, 2012.

City of Topeka Ordinance No. 19760 amended September 18, 2012.

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### **(Office Use Only)**

License Fee: \$\_\_\_\_\_ Cash () Charge () Check () Check No. \_\_\_\_\_

Date Paid: \_\_\_\_\\_\_\_\_\\_\_\_\_ License No.: **SCMD** \_\_\_\_\_



<b>SECTION 3 – APPLICANT QUALIFICATION: Do not submit this application if any of the following is true.</b>	
I am under 18 years of age and my parents or legal guardians have been convicted of a felony or other disqualifying crime listed in this section while my parents/legal guardians were registered scrap metal dealers.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Within five years immediately preceding the date of filing, I have pled guilty to, been convicted of, released from incarceration for or released from probation or parole for committing, attempting to commit, or conspiring to commit a violation of property crime, perjury, compounding a crime, obstructing legal process or official duty, falsely reporting a crime, interference with law enforcement, interference with judicial process, or any crime involving moral turpitude.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Within the five years immediately preceding the date of registration, I have pled guilty to, been found guilty of, or entered a diversion agreement for violating the provisions of the scrap metal dealers registration, scrap metal dealers act, the laws of another state comparable to such provisions or laws of any county or city regulating the sale or purchase of regulated scrap metal three or more times.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Within the three years immediately preceding the date of registration, I held a scrap metal dealer registration which was revoked, or managed a facility for a scrap metal dealer whose registration was revoked, or was an employee whose conduct led to or contributed to the revocation of such registration.	<input type="checkbox"/> Yes <input type="checkbox"/> No
I have made a materially false statement on the registration application or have made a materially false statement on a registration or similar filing within the last three years.	<input type="checkbox"/> Yes <input type="checkbox"/> No
My spouse has been convicted of a felony or other crime which would disqualify him or her from registration, and such crime was committed during the time that my spouse held a Regulated Scrap Metal Dealer's Registration.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Spouse's Name	Date of Birth

<b>SECTION 4 – MANAGER OR AGENT QUALIFICATION</b>		
My place of business will be conducted by a manager or agent.		<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide the following:		
Manager/Agent Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code
<b>Qualification Statement</b>		
My manager/agent and his/her spouse meet all of the qualifications in Section 3.		<input type="checkbox"/> Yes <input type="checkbox"/> No

**AFFIRMATION OF OATH**, being first duly sworn, upon oath deposes and says: That such person is the applicant who makes the above foregoing application; that such person has read and signed the same, knows the contents thereof and declare under penalties of perjury under the laws of the State of Kansas that all statements and information therein contained are true.

The undersigned applicant certifies and acknowledges that undersigned applicant is authorized to execute the application either as the owner or as a designated agent of the owner and as such shall be jointly and severally responsible for compliance with all codes regulating scrap metal dealers and the sale of regulated scrap metal.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



**THIS FORM MUST BE NOTARIZED**

STATE OF KANSAS, COUNTY OF \_\_\_\_\_

Subscribed and sworn to before me, a Notary Public in and for said county and state, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_