



# CITY OF TOPEKA

## CITY COUNCIL COMMITTEE MEETING MINUTES

### ECONOMICS & COMMUNITY DEVELOPMENT COMMITTEE

CITY COUNCIL  
City Hall, 215 SE 7<sup>th</sup> Street, Suite 255  
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Date: December 4, 2015  
Time: 10:00 a.m.  
Location: Holliday Conference Room, 620 SE Madison St.

Committee members present: Deputy Mayor Karen Hiller (Chair), Councilmembers Brendan Jensen and Jonathan Schumm.

City staff present: Sasha Haehn and Corrie Wright, Neighborhood Relations.

1. Chairperson Hiller called the meeting to order.
2. The November 10, 2015 meeting minutes were approved.
3. 2017 Planning
  - a. Priorities - set and structure

Neighborhood Relations staff recommendations memo is attached. Staff recommended that Keep America Beautiful and Safe Streets should be moved from Contracted Services to Social Services for competitive grant funding opportunities.

Current Contracted Services (list attached) were reviewed for funding; most were affirmed for future funding. The Committee agreed to support the Hi-Crest Net Center but would like further information on the services they offer and how they are structured. The Committee would also like more information on how the Community Resource Council (CRC) Directory of Resources is used and who is funding it.

The Committee agreed to move Safe Streets (Neighborhood Watch, National Night Out), and crime and substance abuse prevention services from Contracted Services to the Social Services Category, while leaving the other services under Contracted Services.

The Committee then went through Social Services to Fund (attached). All outcomes and activities were reviewed, and most were affirmed for future funding. This list was sorted by proposed outcomes headings

and included some CRC services which were not on the first list and all other Social Services that had been funded.

Neighborhood Relations staff will ask CRC if there are any other usable statistics, other than emergency aid and homeless, that might be usable and helpful to the community.

The Committee reviewed the Social Services Funding Priorities form for 2017 (attached). The only recommended change was to increase the total funding amount to \$800,000. Chairperson Hiller said the committee would discuss at a future meeting how the additional funds will be distributed.

The Committee affirmed by consensus that all applications would continue to be competitive, both in Contracted Services and Social Services.

The issue of whether all applications and reporting in both funding sets would be structured the same and in an outcomes format was not resolved.

The Committee agreed by consensus that the outcomes structure and headings in the Social Services to Fund list, with the addition of “non-profits and” in Outcome 1.

Councilmember Jensen mentioned using management software called EC Impact. Sasha will check with United Way about this software and costs involved.

The Committee discussed using experts to assist applicants with completing their grant applications and supporting documents. Corrie is researching that and will discuss at a future meeting date.

Sasha will ask Water Utilities if they want to combine the Round up and Franchise Fee programs, per Councilmember Jensen’s request.

Due to time constraints, the remaining agenda items will be covered at the next meeting.

Meeting adjourned at 12:45 p.m.

Meeting video can be viewed at: <https://youtu.be/KFu0Bj4ld88>