



CITY OF TOPEKA

CITY COUNCIL COMMITTEE MEETING MINUTES

POLICY AND FINANCE COMMITTEE

CITY COUNCIL
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Date: December 2, 2016

Time: 3:00 p.m.

Location: TPD, LEC Classroom A, 320 S. Kansas Ave.

Committee Members Present: Councilmembers Karen Hiller (Chair), Richard Harmon and Tony Emerson.

Others Present: Lisa Robertson and Mary Feighny from Legal, Major Darin Scott and Jaime Dennis from TPD, and Nickie Lee from Finance.

1. Chairperson Karen Hiller called the meeting to order.
2. The November 18, 2016 meeting minutes were approved.
3. Continue discussion and possible action on Governing Body Rules & Procedures
 - 1.1 (b) The Committee agreed to strike the proposed section regarding council members meeting with others.
 - 2.6 Duties of the Deputy Mayor. Councilmember Richard Harmon moved to remove this section. Councilmember Tony Emerson seconded. Motion passed with a vote of 3-0.
 - 2.9 (a) Officers and Employees (regarding supervising of the Council Assistant and Mayor's Assistant). Lines 204 and 205. Replace 'Deputy Mayor, or their designee' with 'Council Members'. Councilmember Harmon moved to approve the change. Councilmember Emerson seconded. Motion passed with a vote of 3-0.
 - 2.12 Seating During Meetings (regarding sitting in council district order). Add to end of line 222 'for meetings pursuant to TMC 2.15.020'. Councilmember Harmon moved to approve the change. Councilmember Emerson seconded. Motion passed with a vote of 3-0.

8.5 (d)(2) Procedure for Committee Items. Line 607. Replace 'shall' with 'may'. Councilmember Harmon moved to approve the change. Councilmember Emerson seconded. Motion passed with a vote of 3-0.

Councilmember Harmon moved to recommend adoption of the Governing Body Rules and Procedures, as amended, to the Governing Body. Councilmember Emerson seconded. Motion passed with a vote of 3-0.

Councilmember Emerson moved to recommend to the Governing Body to rescind the resolutions for setting the Legislative Agenda (#8044) and appointing a Council Chaplain (#7458). Councilmember Harmon seconded. Motion passed with a vote of 3-0.

4. Continue discussion and possible action on Council Travel & Training

Councilmember Harmon recommended changing 'donate' to 'reallocated'. Councilmember Hiller recommended striking 'however' and adding a period, then follow with a new sentence. Councilmember Harmon moved to approve the change. Councilmember Emerson seconded. Motion passed with a vote of 3-0.

5. Other items before the Committee.

TPD Records Clerk, Jaime Dennis provided data to aid in the discussion of free police reports. The City receives \$10,000 annually for all types of police reports; 60% of customers are victims. She stated that it is difficult to differentiate between who is requesting a report; it could be the victim or someone serving as a liaison for the victim; many requests are made through the mail making it difficult to identify who the requester is. Some records can be requested online from a private vendor; the city does not receive any of this revenue and the vendor is not required to provide a report on who they serve or how many they serve. Councilmember Tony Emerson encouraged that the Council discuss providing free police reports to victims of crime.

Meeting was adjourned at 3:46 p.m.

The full meeting video can be viewed at:

<https://www.youtube.com/watch?v=OVZ0JpUVg2g&feature=youtu.be>