



APPLICATION FOR SUBDIVISION

City of Topeka Planning Department
620 SE Madison, 3rd Floor
Topeka, KS 66603-3241
Phone 785-368-3728 Fax 785-368-2535

Office Use Only

Date Received:

Application #:

Fee Received:

Application Type:	Minor Plat	Pre-application Plat	Preliminary Plat	Final Plat
		Lot Split	Boundary Line Adjustment	

1.) Proposed Subdivision Name: _____

2.) Common Address or Location: _____

3.) Legal description of property: _____

4.) Land area (acres): _____ Number of lots: _____

5.) Current zoning: _____ Proposed zoning (if any) _____

6.) Describe the planned use: _____

7.) Water Source: _____

8.) Sewage Disposal Source: _____

9.) Is any portion of the property within an established flood plain or stream buffer? _____ If Yes, check below:

- a. flood plain 100 year _____ 500 year _____
- b. stream buffer Type I _____ Type II _____ Type III _____

10.) Describe any infrastructure improvements that will not be the financial responsibility of the applicant/developer:

11.) Will the streets be constructed in phases? _____ If Yes, is phasing plan attached (____) or on plat (____)?

12.) Are there any requested variances to the Subdivision Regulations? _____ If Yes, please list on plat map.

13.) Are any common areas proposed to be privately maintained? _____ If Yes, are articles of incorporation attached? _____

14.) Consent for annexation will be provided on the final plat (____), by separate instrument (____), or is not applicable (_)

Subdivision Name: _____

Applicant Information and Authorization

(attach name and contact information of any additional owners, local agents, buyers under contract, attorneys, etc. if necessary)

Owner(s) of Record 1: _____

Address: _____

_____ Phone: _____

Owner(s) of Record 2: _____

Address: _____

_____ Phone: _____

(if different than owner)

Developer(s): _____

Address: _____

_____ Phone: _____

Other Contact (specify): _____

Address: _____

_____ Phone: _____

This is to certify that all above Applicants of this subdivision have authorized me to prepare a plat of subdivision that fully complies with the provisions of the City of Topeka's Subdivision Regulations. The Applicant(s) further understands that if any contract, option, agreement, etc. with any other individual/entity is executed for purchase of said described real property prior to the recording of said plat of subdivision, such individual/entity is required to be signatory to the subdivision. The information and data indicated by this application is true and correct to the best of my knowledge and a copy of this completed application has been forwarded to the Applicant(s).

Date: _____

Print Name of Submitting Consulting Engineer/Surveyor

Signature of Submitting Consulting Engineer/Surveyor

Firm Name: _____

Address: _____

Phone: _____ Fax: _____

e-mail: _____