

Cu 16/07



November 3, 2016

To Whom It May Concern:

The purpose of this correspondence is to inform you that Re-Entry Development, LLC has submitted an offer for a Residential Reentry Center (RRC) or "halfway house" services for federal offenders releasing to the Topeka, Kansas area. The population of this facility will consist only of citizens of Kansas. This action is being taken in response to a request for proposal (RFP) issued by the Federal Bureau of Prisons (BOP). The BOP encourages full and open competition in the procurement of these services; consequently, other offerors may also be responding to this RFP.

Re-Entry Development, LLC was established for the purpose of providing a quality program and environment to help facilitate an individual's successful transition into the community from which they came. The typical resident is an offender who is in the latter stage of his or her incarceration. All releasing federal offenders will be considered for placement into the facility with the exception of sex offenders and crimes against children.

Re-Entry Development consists of a partnership between employees of City of Faith and St. Tammany Workforce Solutions. The top tier administration consists of Allan Tingle, CEO and General Contractor, David Hanson, Vice President and General Contractor, Troy Adams, Human Resource Specialist and Compliance Officer, Tab Abnet, Chief Financial Officer and myself, Terry Williams, Executive Director. The operators of Re-Entry Development, LLC have over 35 years of experience in housing federal and state re-entry residents at facilities located in Slidell, Louisiana, Monroe, Louisiana and Little Rock Arkansas. For the purpose of this contract we anticipate leasing a location at 3401 NE Seward Ave in Topeka Kansas. The zoning of the property is I-2 Industrial Use. The property is zoned for use as a Residential Re-Entry Center with a conditional use permit, which we are seeking. Minor renovations will be necessary in order to serve the purpose as a re-entry center and we anticipate the renovations to be complete by 120 days or less from the awarding of the contract with a target date of February 1, 2017. These renovations will include

providing additional restroom facilities, laundry rooms, office space and a classroom as well as recreational facilities at a cost of approximately \$50,000.

On site parking should accommodate approximately 14-15 resident vehicles and 6 staff members at any given time for a total of 20-21. Typically the percentage of people who drive may be as high as 35% of the population but normally averages 20-25%. These statistics are based upon our experience at our other facilities. Any resident who does not have driving privileges with no vehicle on site, will be allowed to utilize city transit and will be allowed to walk to the bus stop which is located less than one mile away from the proposed facility site.

The total term of the proposed contract is for a 1 year base period and 4 option years totaling 5 years. The estimated requirement specifies 40 beds for males and 5 beds for females for the contract term. These numbers reflect the BOP's best estimates of bed space needed at this time. However, the proposed sites could accommodate up to 60 offenders, and the BOP may exceed its original estimates if there is an unanticipated need for additional space in this area. Anticipated performance is to begin on February 1, 2017 with contract award approximately 120 days prior to that date.

The Bureau of Prisons has a long history of transferring offenders who are within a few months of release to a RRC for transitional programming. These offenders have often been removed from the community for an extended period of time. Sound correctional practice suggests that a RRC enhances public safety by offering offenders the opportunity to find employment, establish a residence, and re-enter the community through a structured, supportive environment.

The Bureau of Prisons takes its responsibility for contract oversight very seriously. Contract language establishes requirements for inmate accountability, programming, life safety, staffing, inmate discipline, urine and alcohol surveillance, and a variety of other areas. These requirements are closely monitored by Bureau of Prisons staff, which provide training and conduct both scheduled and unannounced on-site inspections.

Federal offenders at the RRC will come from two sources: offenders who are transferred from a prison to the RRC for pre-release programming, and offenders under the supervision of the U.S. Probation Office for whom residence at the RRC is a condition of supervision. Nationwide, the average RRC placement is six months of length, although longer/shorter placements are sometimes made.

One of the major keys to Re-Entry Development, LLC's continuing success is its focus on resident accountability. Residents are required to inform the facility where they will be at all times. Since Re-Entry Development, LLC is a work release program, federal residents are required to obtain and maintain full-time employment. The resident is subjected to physical as well as telephonic job checks. He is allotted reasonable commute time both to and from work. Should a resident be tardy for no apparent or justifiable reason then sanctions are imposed. ReEntry Development employs a digital sign in/out program called Safe-Keep to maintain accountability in a way that decreases human error and keeps documentation on each resident such as employment, release plan, times in/out, medication, etc. "This program is a multi-user, professional grade accountability and facility management program. It utilizes the most up-to-date internet security to maintain complete accountability and record keeping. This program can be accessed anywhere worldwide to provide real time solutions and information for administrators. This program is hosted off-site and maintained by a team of network professionals to keep the information safe. Access is limited for different roles withing the organization." For example, when a resident signs out of the facility, that information is immediately logged with the date, time, destination and a time limit is given for the resident to phone the facility to say he/she has arrived at their destination. If this resident does not call in a timely manner, an alert is given to security personnel via Safe-Keep to begin efforts to locate this individual. Alerts are given if a resident has not signed back into the facility at the required time as well as to remind residents to take their medicine, maintaining logs of hourly head counts, vehicle make and model (if the resident has earned driving privileges) and many other information details.

A federal resident is required to pay a percentage of his or her weekly earnings as subsistence. Should a resident have any outside obligations such as fines, court costs, restitution and/or child support payments, then a part of the remaining earnings goes towards satisfying those particular obligations. Residents are also required to maintain a savings account, which is inaccessible, until release, other than for approved purposes.

Upon arrival, residents are assigned a case manager who assists them in formulating a program plan that covers factors such as job placement, family reconciliation, short and long term goals, education aspirations, assessment of monies to be saved, and formulation of realistic and viable release plans. Program plans are constantly monitored for compliance such as mandatory attendance at social service meetings, i.e. AA/NA.

Residents are able to earn privileges such as passes to spend time with their families. Passes are closely regulated and suspended should a resident fail to comply with all the stringent requirements associated with obtaining passes. When residents return from passes, they are required to submit to alcohol and random drug testing. Failure of either test will subject a resident to harsh sanctions including the possibility of immediate removal from the program and a return to secure custody. 17-20% of our residents will return to prison or to court due to some rule violation that can range from anything as serious as unaccountability to not obtaining/maintaining employment to failure of drug/alcohol tests. At no time will Re-Entry Development, LLC house anyone who has been convicted of a sexual offense, a crime against children, murder, or offenses deemed by the court system to be of a heinous nature.

Re-Entry Development, LLC will also employ security staff with shifts around the clock to constantly monitor residents. Security staff conducts documented random searches of residents as well as their living areas. Residents are also required to clean their living areas as well as assist in the overall upkeep of the facility.

Staffing of this facility will consist of five (5) administrative staff members: Facility Director, Social Service Coordinator, Home Confinement Coordinator and two (2) federal case managers. Additionally, there will be around-the-clock security provided by 13 Residential Security Officers. Anticipated annual payroll will be approximately \$700,000. Expected income earned by residents is approximately \$1.3 million.

Re-Entry Development, LLC's mission is to aspire to provide a quality program for the Bureau of Prisons and individuals it houses, in addition to providing sound correctional techniques. Re-Entry Development, LLC views itself as a tool for individuals who are truly intent upon breaking down the barriers confronting them and successfully turning their lives around. Re-Entry Development, LLC believes in providing a quality environment and program that encourages quality performance from its residents. Re-Entry Development, LLC adheres to the principle, which advocates providing a positive example so as to increase the probability of obtaining positive results. Additionally, we believe that our residents should "give back" to their communities through volunteer efforts. Our residents have logged many hours volunteering at local animal shelters, feeding indigent senior citizens at Christmas and Thanksgiving, providing toys for the YWCA, cleaning local parks and setting up/breaking down fundraising events for local non-profits to name a few. We believe

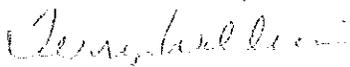
these efforts have contributed to our current success rate of 83% which is typical of Federal Bureau of Prisons Reentry programs.

Re-Entry Development, LLC further believes that its male and female residents, upon release, should return to being productive citizens and good neighbors. If Re-Entry Development, LLC only makes a difference in a small percentage of its residents, then it has made a huge difference in a child's life, hopefully ending the cycle of incarceration associated with extended separation between parent and child as well as the negative effects of broken single parent homes. Re-Entry Development, LLC's mission, simply stated, is to make a difference one resident at a time.

I am sincerely grateful to you for taking your valued time to review this correspondence. I hope you have gained a little insight into what Re-Entry Development, LLC is trying to accomplish in this community, as well as the other communities in which Re-Entry Development, LLC is located.

I hope in the future you will take the time to visit our facility. The doors are always open and you will always be most welcome.

Sincerely,



Terry Williams

Executive Director

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