

Expedited Plan Review Application
Development Services Division
620 SE Madison St., 3rd Floor
Topeka, KS 66607
785-368-3704

Date: _____

Project Address: _____

Request/Contact Person: _____ Phone: _____

	Actual Time of Review Before or After Hours	
	Start of Review	End of Review
Building Plan Review	_____	_____
Electrical Plan Review	_____	_____
Plumbing Plan Review	_____	_____
Mechanical Plan Review	_____	_____

It is the responsibility of the owner and/or their representative to have complete drawings and a through knowledge of all phases and work associated with the construction documents. If the owner and/or representative is not familiar with all phases of construction it will be their responsibility to coordinate with their subcontractors and/or engineer(s), so they may be present at the expedited plan review process meeting. If the owner and/or their representative do know have the knowledge to answer questions pertaining to the construction documents, and a representative is not available to answer these questions, they will be required to reschedule the review process at a later date.

I have agreed to abide by the applicable conditions set by the City of Topeka for this expedited plan review process. I further certify that we have read and understand all the requirements of this review process and that all statements made by us in this process are true and complete to the best of my knowledge.

Owner/Owners Representative

Date

Commercial Plan Review Approval

Date

