



Development Services Division
 620 SE Madison, Unit 6
 Topeka, Ks, 66607
 Phone: (785) 368-3704
 Fax: (785) 368-1650

ELEVATOR PERMIT APPLICATION

DATE: _____

Development Services – Application #: _____ Permit fee: \$ _____

Project Address: _____
 Estimated cost of Construction: \$ _____

| Type of Work | |
|-----------------------------|-------|
| New construction: | _____ |
| Building Addition: | _____ |
| Elevator at existing shaft: | _____ |
| Other: | _____ |

| Type of Building | |
|----------------------|-------|
| Principal Building: | _____ |
| Accessory Structure: | _____ |
| Other: | _____ |

Applicant Name: _____
 I am the:

___ Property Owner
 ___ Contractor
 ___ Other: _____

Employee of:

___ Owner
 ___ Contractor
 ___ Elevator Contractor
 ___ Other

Property Owner:

Name: _____
 Company Name: _____
 Address: _____
 City/State/Zip: _____
 Phone: _____
 Fax: _____
 Email: _____

Contractor - required to be licensed with the City of Topeka:

Company name: _____
 Contact/Phone: _____
 City License#: _____
 State License or Registration: _____

Architect/Engineer:

Contact: _____
 Company: _____
 Address: _____
 City/State/Zip: _____
 Phone(s): _____
 Fax: _____
 Email: _____

Is the property on any register of historic places? Yes No
 Is the property in a designated floodplain? Yes No

Review: Approved: _____ Date: _____ Disapproved: _____ Date: _____



Development Services Division
620 SE Madison, Unit 6
Topeka, Ks, 66607
Phone: (785) 368-3704
Fax: (785) 368-1650

Permit Fees

In accordance with Chapter 35 Referenced Standards of the ASME: A17.1-04 with A17.1a-2004 addenda and A17.1S Supplement & A18.1-03; and Chapter 30 of the 2006 International Building Code, ELEVATORS AND CONVEYING SYSTEMS a fee for each permit or certificate of inspection shall be paid to the City of Topeka as follows:

- New Installations*:
 - Passenger or freight elevator, escalator, moving walk:
 - Up to and including \$40,000 of valuation - \$89.00
 - Over \$40,000 of valuation - \$89.00 plus \$1.65 for each \$1,000 or fraction thereof over \$40,000
- Dumbwaiter or Private Residence Elevator*:
 - Up to and including \$10,000 of valuation - \$25.00
 - Over \$10,000 of valuation - \$25.00 plus \$1.65 for each \$1,000 or fraction thereof over \$10,000
- Major Alterations*:
 - Fees for major alterations shall be as set forth in the Topeka Municipal Code Article 14.20.060 reference 105.8.7 table.
- Annual certificates of inspection*:
 - For each elevator \$50.00
 - For each escalator or moving walk \$35.00
 - for each commercial dumbwaiter \$20.00

(Each escalator or moving walk unit powered by one motor shall be considered as a separate escalator or moving walk.)

Installation fees include charges for the first year's annual inspection fee and charges for electrical equipment on the conveyance side of the disconnect switch.

***NOTE: Please include an additional \$3.00 technical services fee for EACH permit application.**

The licensed elevator contractor shall be responsible for the installation on the subject property and by signature hereby certifies the information provided to be true and correct and agrees to comply with all pertinent City of Topeka Codes, ordinances and regulations.

Owner Signature: _____ Date _____

Contractor Signature: _____ Date _____