

TRADE BOARDS OF APPEAL

There are three (3) trade Boards of Appeal in the City of Topeka; Electrical, Plumbing and Mechanical. Each Board consists of two (2) masters in the trade, two journeymen in the trade and a practicing engineer. These Boards have been empowered by the City Council to permit exceptions, variances, or waivers of specific sections of their respective Codes on a case by case basis.

Note: An exception, variance or waiver shall not be granted except in those situations that will not endanger life or limb, health, property, or public welfare.

Applications shall be accompanied by a full written explanation of the rationale and reasoning for the request.

The following information needs to accompany the application:

1. A detailed plan or drawing.
2. A written explanation of why the Code cannot or should not be enforced.
3. A written explanation of what you propose as an alternate that would meet the intent of the Code.

At this time, there is no cost associated with this appeal.

Applications must be turned in at least two (2) weeks prior to the hearing date to: Development Services Division
620 SE Madison, 3rd Floor
Phone (785) 368-3905

Note: If you miss the deadline, the Chairperson of the Board may add your appeal to the agenda if the circumstances warrant.

**MEETINGS ARE HELD AT 620 SE MADISON, 3RD FLOOR.
A SCHEDULE OF MEETINGS ARE AS FOLLOWS:**

ELECTRICAL: 2ND TUESDAY OF EACH MONTH

PLUMBING: 3RD WEDNESDAY OF EACH MONTH

MECHANICAL: 1ST WEDNESDAY OF EACH MONTH

TRADE BOARD OF APPEALS ROSTERS

ELECTRICAL BOARD

Dode Lesser - Lesser Electric Inc. (Chairman)
Dave Krug, P.E. - Brack & Associates Consulting Engineers, PA
Jim Grunewald - International Brotherhood of Electrical Workers
Shawn Smith, P.E. - D.L. Smith Electric Inc.
William Brown - Brown's Electric.
Craig Johnson - City of Topeka (Staff Liaison) 785-368-1627 cjohnson@topeka.org

MECHANICAL BOARD

Robert Beaver - Latta Whitlow (Chairman)
Richard Beardmore, P.E. - Latimer Sommers & Associates, PA.
Tom Cain - Lower Inc
Jim March - P1 Group
Chuck Smelter - McElroy's Inc
Jerry Kastner - City of Topeka (Staff Liaison) 785-368-1630 jkastner@topeka.org

PLUMBING BOARD

Jeff Romine P.E. - Brack & Associates Consulting Engineers, PA (Chairman)
Neil Carlson - Plumbing by Carlson Inc.
Doug Snook - Snook & Warren Plumbing Inc.
Brian Burnett - P-1 Group
Bruce Pfeiffer - City of Topeka (Staff Liaison) 785-368-368-1623 bpfeiffer@topeka.org

City of Topeka
TRADE BOARDS OF APPEAL
Fax No. (785) 368-3915

Please select the appropriate Board

Electrical Board

Plumbing Board

Mechanical Board

Case Number _____

Date _____

Applicants Name _____

Phone _____

Applicants Address _____

(Street)

(City)

(State)

(Zip)

Address of Project: _____

(Street)

Topeka

(City)

KS

(State)

(Zip)

Owner of Property: _____

Section(s) to be Appealed:

Description of proposed variance:

Applicant alleges the following as grounds for this appeal:

Applicant Signature

Inspector Signature

Owner's Signature or Power of Attorney

Drawing may accompany appeal.

Appeal must be filed two (2) weeks prior to Board Meeting.